

HOMESTEAD HIGH SCHOOL

CO-CURRICULAR CODE OF CONDUCT

2016-17

PUBLIC NOTICE OF NONDISCRIMINATION POLICY – Updated 7/30/14

It is the policy of the Mequon-Thiensville School District that no person may be denied admission to any public school in this district or be denied participation in, be denied benefits of, or be discriminated against in any curricular, extracurricular, pupil service, recreational, or other program or activity because of the person's sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap contrary to s.118.13, Wis Stats. This policy also prohibits discrimination as defined by Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race and national origin), Section 504 of the Rehabilitation Act of 1973 (handicap).

The district encourages informal resolution of complaints under this policy. A formal complaint resolution procedure is available, however, to address allegations of violations of the policy in the Mequon-Thiensville School District.

MEQUON-THIENSVILLE SCHOOLS MEQUON, WISCONSIN

Homestead High School Co-Curricular Code of Conduct

STATEMENT OF PHILOSOPHY

Participation in Homestead co-curricular activities is an integral part of the Homestead High School curriculum, which is a privilege and should elicit great pride in both the student and his/her family. While our primary goal as a school district is to provide a sound academic experience for all of our students, co-curricular activities provide unique opportunities for students to promote their mental, physical, social and emotional development. By providing a strong co-curricular program, Homestead High School extends the privilege of enriching the mind and body to any student meeting district, Wisconsin Interscholastic Athletic Association (WIAA), and any applicable governing body's requirements. Like anything of value, it comes with a responsibility. That responsibility is a commitment to follow established rules. Co-curricular participants who comply with this code of conduct demonstrate a desire to dedicate themselves to self-improvement as well as to enhance the best interests of fellow teammates, advisors/coaches and school. If accepted, this privilege carries certain responsibilities, and this co-curricular code presents these responsibilities. Participants in the following activities are expected to adhere to the rules of the Co-curricular code:

All Athletic Teams	Fall Play	Debate	Musical
Forensics	Pit Orchestra	Jazz Ensemble	Spring Play
Link Crew	Student Council	Stage Crew	Robotics
Certamen	Math Team	National Honor Society	*Elected positions

*Since students in elected positions such as class officers, prom court, and homecoming court are representing Homestead High School they must be in compliance with the code of conduct to hold these positions. Individuals who are found to be in violation of the code are not eligible to hold elected positions for one year. The year starts on the date the investigation into the violation concludes.

ELIGIBILITY

These Rules of Eligibility are established by the Wisconsin Interscholastic Athletic Association (WIAA) and are supplemented with Homestead High School rules.

1. Enrollment in Homestead High School as a full-time student.
2. Athletes need to have a current physical exam form or alternate year card to participate in physical co-curricular activities as determined by a licensed physician. The physical exam form must be completed every other year, with April 1st as the earliest day of the examination. The alternate year card with parent or guardian signature is used in the second year.
3. Athletes need to have a signed student and parent WIAA Guidelines H.S. Athletic Eligibility Information Bulletin Waiver.
4. A signed student and parent/co-curricular participant code of conduct contract.
5. A signed registration/waiver form and \$135 participation fee.

GOALS OF CO-CURRICULAR PROGRAMS AT HOMESTEAD HIGH SCHOOL

Co-curricular activities are an integral part of our educational curriculum. They provide opportunities for learning experiences difficult to duplicate in other school activities. Homestead High School co-curricular activities have the following goals:

1. To develop leadership skills, integrity, and responsibility
2. To show team spirit, encourage others and contribute to good morale
3. To develop positive attitudes of team work, discipline and cooperation
4. To practice self-discipline and gain the emotional maturity to make decisions under pressure
5. To experience a variety of activities, to offer an outlet for a wide variety of students' abilities and interests
6. To treat all persons respectfully regardless of individual differences; to show respect for legitimate authority (e.g. coaches, officials, captains)
7. To accept the responsibility to set a good example for teammates, peers, younger students, fans and school community
8. To understand the necessity of abstaining from the use of alcohol, tobacco, and other drugs in order to achieve the positive benefits of co-curricular participation
9. To generate a sense of pride and unity in co-curricular programs for students, staff and community
10. To help students realize that participation in co-curricular athletics is a privilege with accompanying responsibilities

RESPONSIBILITIES

It is important to understand that participating in co-curricular activities is a privilege and not a right. You are also expected to share in the responsibility for such an opportunity that is provided, that shall include:

Responsibilities to You: The most important of these responsibilities is to broaden and develop strength of character. You owe it to yourself to derive the greatest benefit from your high school experiences, to live a healthy lifestyle and to respect your health both physically and mentally at all times.

Responsibility to Your Academic Studies: Your academic studies and your participation in other co-curricular activities prepare you for your life as an adult. Co-curricular activities, while very important to young people, are only a small part of life.

Responsibilities to Your School: Another responsibility you assume as a team member is to your school. Homestead High School cannot maintain its position as an outstanding school unless you do your best in the activity in which you are engaged and are a good role model. Other students and faculty are watching you. They know who you are and what you do. Make them proud. Be an example. Do not do anything to let them down.

Responsibility to Your Community: The community and school tax monies make this co-curricular activity experience possible. For that reason, we must remember that we hold a clear and paramount responsibility to our community. You assume a leadership role when you are involved with a co-curricular activity. The student body and citizens of the community know you. You are visible with the spotlight on you. The student body, the community and other communities judge our schools by your conduct and attitude, both on and off the field. Because of this leadership role, you can contribute significantly to school spirit and community pride. Our desire is that our students are a class act, not for the fact that we win rather that we are known as a program of character and excellence. Make Homestead proud of you and your community proud of your school by your consistent demonstration of these ideals.

Responsibility to Others: As a team member you also bear a heavy responsibility to your home. If you never give your parents anything to be ashamed of, you will have measured up to that ideal. When you know in your heart that you have lived up to all of the training rules, that you have practiced to the best of your ability every day and that you have participated in the activity "all out", you can keep your self-respect and your family can be justly proud of you, win or lose.

Responsibility to Younger Students: The younger students in Homestead are watching you. They know who you are and what you do. The upper-classmen who are co-curricular participants are role models for the young students that will come after you. Make them proud. Be an example. They will copy you in many ways. Set good examples for them.

PARTICIPANT EXPECTATIONS

Dress: Every co-curricular participant is expected to maintain appropriate standards of dress and grooming while representing their school or team.

Equipment: Co-curricular participants are responsible for any uniforms and/or equipment issued to them. Each co-curricular participant is financially responsible for all lost, damaged (through negligence), or unreturned items issued by school officials in that student's name. A student will not be allowed to participate, practice, or compete in another sport until he/she has returned or paid for all uniforms and equipment that was issued in a previous season.

Quitting: A student who quits or is dropped from a team/activity for disciplinary reasons is not eligible to compete in another activity for the same season without the mutual agreement by both advisors/coaches and the Activities Director. A student who quits does not receive credit for serving a suspension. Any student who is cut from an activity may compete/participate in another activity during that season.

Transportation: All students participating in co-curricular activities are expected to ride the bus to and from competitions. Students may ride home with a parent/guardian if the parent/guardian provides the advisor/coach alternate transportation arrangements in writing; however, it is the advisor/coach's decision to accept or deny a parental written notice. Students are NOT permitted to ride home with another student, sibling or any other person under the age of 18.

Injury: Every participant in athletics is required to report any injury to the coach at the time it occurs. The coach and/or athletic trainer will fill out an accident report form.

WIAA GUIDELINES FOR ATHLETIC PARTICIPATION

1. An athlete must meet school and DPI requirements defining a full-time student.
2. An athlete must remain in good academic standing in order to compete in any sport.
3. An athlete must be an amateur in all recognized sports of the Wisconsin Interscholastic Athletic Association in order to compete in any sport.
4. An athlete may not receive reimbursement for play in the form of salary, cash or merchandise.
5. An athlete may not accept merchandise awards such as jackets, sweaters, watches, rings, billfolds, balls, etc.
6. An athlete may not permit the use of his/her name, picture, or personal appearance, as an athlete, in the promoting of any commercial endeavor.
7. An athlete may not play in a contest under a name other than his/her own.
8. An athlete may not play in a non-school contest at the same time that he/she is a member of a school team in that sport.
9. An athlete shall be suspended from interscholastic athletics (competition) for acts at any time (including summer (a) involving buying, selling, use and/or possession of alcohol, tobacco or other drugs.
10. An athlete may not compete if she/he becomes nineteen (19) before August 1 of any school year.

Note: A complete list of WIAA guidelines and procedures for review are available in the Activities Office.

CODE OF CONDUCT STANDARDS

This code of conduct program is not designed to be a punishment but a deterrent to your becoming involved in risky and dangerous behaviors. It helps to insure that you have the best possibilities to succeed in your activity and to learn the valuable lessons that co-curricular activities can teach. Because your mental and physical well-being is essential to your success we want you to reach your full potential. Therefore, we ask you to become an active part of the solution, not to become part of the problem. The following standards will apply to each co-curricular participant and will be in effect on a year-round (12 month) basis in all locations, including non-school activities.

- I. **Academic:** A student must be enrolled as a full-time student and pass all classes to be eligible to compete/perform/participate in co-curricular activities. If a student receives a grade of “F” in any class at the end of the trimester grading term, he/she will be ineligible to compete/perform in co-curricular events for a minimum of 15 days. An incomplete grade will be considered an “F” until the work is completed. A student who becomes academically ineligible may regain eligibility on the 16th scheduled school day by meeting the academic standards (passing all his/her classes), following the period of 15 scheduled school days and nights of ineligibility. After the 15th school day if the student has any failing grades he/she will remain ineligible until all grades are passing. In addition, students who receive a failing grade on their 20 day progress report will have five days to raise their grade(s). If they have not raised all their grades to passing after the five days they will become ineligible to compete in any games/events/ or performances until all their grades are passing.

- II. **Attendance:** A co-curricular participant must be in attendance by the beginning of 2nd hour to be eligible to compete. Exceptions to this rule would include: school-sponsored activity, family emergencies, doctor/dentist appointments and/or others at administration’s discretion. Students should make every effort to inform their coach and Homestead administration in advance of their absence from school. Unexcused absences will not be tolerated. A participant suspended or expelled from school shall be barred from participation in co-curricular activities during that period of time. When a student joins a co-curricular activity, he/she may be expected to dedicate the time specified for practice by the advisor/coach. If practice is required, regular attendance is necessary to remain on the team. It is the participant’s responsibility to notify the coach/advisor, in advance, of any circumstances which prohibit attendance at practice(s) or competition(s) other than absence from school. Failure to comply may result in disciplinary action ranging from a verbal warning to dismissal from the team dependent upon the nature and/or frequency of the offense.

- III. **Behavior and Conduct:** Respect, courtesy, manners and good sportsmanship are basic to good citizenship and shall form the basis for all behavior. Since co-curricular participants represent the school in public, their behavior frequently determines the opinion outsiders have of the school and community. It is expected that the conduct of co-curricular participants will be exemplary at all times. For students who do not comply with the behavior expectations the Activities Director reserves the right to impose a penalty as deemed appropriate by the severity/frequency of the infraction which may include suspension from practice and/or competition(s) up to two competitions. A progressive discipline approach will be used for students who commit multiple violations in a single academic school year. Below is a list of examples that are considered behavior unbecoming of a co-curricular participant, but is not an exhausted list:
 - Academic dishonesty
 - Bullying/cyber bullying/harassment
 - Vandalism or property destruction
 - Poor sportsmanship including name calling, obscene gestures, and/or fighting
 - Being suspended from school

- Hazing/initiation ceremony: Homestead High School will not permit, nor will any co-curricular participant stage, any type of “initiation ceremony” or hazing for co-curricular participants at any time and on any level. This prohibition includes locker/shower pranks, etc.
- Engaging in or being an accomplice to any other immoral or unacceptable conduct contrary to the philosophy of the Co-Curricular Code; the regulations within WIAA; or the ideals, principles and standards of Homestead High School.

Code of Conduct Rules

*The following rules will apply to each co-curricular participant and will be in effect on a year-round (12 month) basis in all locations, including non-school activities. The rules are in place to encourage co-curricular participants to make healthy and ethical decisions. Failure to adhere to the criminal behavior and illegal chemical rules will result in a **violation of the code** and lead to consequences as stated below.*

CRIMINAL BEHAVIOR: An athlete who participates in activities resulting in his/her arrest or formal charges being filed in a court of law. If the school district has adequate and competent evidence that the student participated in the offense for which he or she is charged, a penalty may be imposed pursuant to this code prior to completion of the criminal proceeding. **If the school district does not have such evidence and the student is convicted of a crime (misdemeanor or felony), the penalty pursuant to this code will be imposed upon conviction.** In the latter case, the athlete may continue to participate in his/her sport until resolution of the matter by the judicial system. Violations will result in disciplinary action ranging from a game/event/performance suspension to dismissal from the team dependent upon the nature and/or frequency of the offense as determined by school administration and/or the Activities Director. Violations are cumulative beginning with a student's initial participation in any co-curricular activity. A progressive discipline approach will be used for students who commit multiple criminal violations.

ILLEGAL CHEMICALS: Co-Curricular participants should not possess, use, supply, sell, buy, or attempt to use, sell, or buy alcohol, tobacco, drugs or drug paraphernalia. This includes; all tobacco products, electronic cigarettes, products containing alcohol, illegal drugs (including 'look a-like drugs'), performance- enhancing drugs, and/or medications without a prescription or use not in accordance to prescription directions.

CYBER IMAGE: Any identifiable image, photo or video that implicates a co-curricular participant to have been in possession or alcohol and/or drugs or portrays actual use, or out of character behavior or crime, shall be confirmation of a violation of the code. Since there is no way for school administrators to establish when or where the image was taken, the co-curricular participant assumes that responsibility. It must also be noted that there may be persons who would attempt to implicate a co-curricular participant by taking such images, attempting to place him/her in violation of this code standard. This is our rationale for demanding that our co-curricular participant not place themselves in such environments.

Violations to the chemical use rule will lead to the following consequences:

First Violation: Automatic suspension from the competitive team for 30% of that competitive season's scheduled contests. If a co-curricular participant receives a violation due to alcohol or drug related issues, the co-curricular participant will be required to receive an alcohol/drug assessment. The school offers the Mequon-Thiensville Intervention Program (M-TIP) as an option for assessment.

Honesty Clause— a student may self-report their first violation to the Activities Director prior to an investigation starting. By self-reporting a violation and fully cooperating with the investigation a student may receive a reduced suspension for the first offense, causing him/her to be ineligible for

20% of the number of the WIAA game/meet maximums or actual games/meets/performances scheduled. We believe it is valuable to allow students to acknowledge mistakes and learn from them. By self-reporting a student is taking ownership of a bad decision, we may acknowledge that ownership by reducing the consequence.

Second Violation: Automatic suspension from the competitive team for 50% of that competitive season's scheduled contests. If a co-curricular participant receives a violation due to alcohol or drug related issues, the co-curricular participant will be required to receive an Alcohol/Drug Assessment. The school offers the Mequon-Thiensville Intervention Program (M-TIP) as an option for assessment.

Third Violation: Automatic suspension from all co-curricular activities for one calendar year. If a co-curricular participant receives a violation due to alcohol or drug related issues, the co-curricular participant will be required to receive an Alcohol/Drug Assessment. The school offers the Mequon-Thiensville Intervention Program (M-TIP) as an option for assessment.

IMPOSING PENALTIES FOR CODE OF CONDUCT VIOLATIONS

- The penalty for that season will be imposed immediately following the violation.
- When calculating the number of contests to be forfeited for a chemical health violation any amount that results in a decimal remainder will be rounded to the next whole number.
- The student will be ineligible for all activities during the period of suspension and prior to a reinstatement request.
- During the period of the activities code suspension, the student is required to attend team meetings and practices and must participate in every team/group activity, but may not compete.
- For sporting activities in which the number of contests forfeited is greater than the number that remains in the season, the remainder will be carried over to the next sporting season in which the athlete participates. Number of performances may vary yearly. The actual penalty will be determined using the actual schedule for the current school year. The number of contests forfeited will be recalculated when the forfeiture involves two different sports, allowing a prorated penalty to take effect.
- A student who quits or is dropped from a team/activity for disciplinary reasons is not eligible to compete in another activity for the same season without the mutual agreement by both advisors/coaches and the activities director. A student who quits does not receive credit for serving a suspension.

CODE OF CONDUCT VIOLATIONS REINSTATEMENT

All students who commit chemical health or criminal behavior violations must seek reinstatement to regain eligibility.

- The student must attend all practices/meetings and be present at all competitions while under suspension.
- A written request for reinstatement must be submitted by the student to the activities director. Letter should include the understanding of why suspended, how to plan to remain in good standing and the benefits for the student to return to competitive performance.
- Must make a verbal apology to team and resign the code of conduct contract.

HONESTY EXPECTATIONS

- The co-curricular participant shall be truthful.
- The co-curricular participant shall be forthcoming with information.
- The co-curricular participant shall be cooperative.

If a Homestead High School Administrator or the Activities Director has a reasonable suspicion that a specific co-curricular participant may have violated the district's code of conduct, he/she may question that student about a possible violation. In responding to any such questioning about his/her personal actions, **it is expected that the student shall**

answer truthfully. During the questioning process, a student may not attempt to mislead or misrepresent himself/herself, which may impede the investigation. If a student's answer is subsequently found to be untrue, disciplinary action/penalty may be increased to as much as double the original penalty (ex. 25% of season would be increased to 50%).

CODE OF CONDUCT VIOLATIONS APPEAL PROCESS

An appeal will be directed to the building principal within one month of receiving written notification of the violation from the Activities Director. The appeal then will be referred to the Extra-Curricular Activity Council. The student and a parent(s) and/or guardian must be present for the appeal hearing. The Extra-Curricular Activity Council is the building level appeal body designated by the school principal. The council will consist of five members and each will have a vote.

* Two representatives from the athletic coaches

* One representative from the fine arts area

* One representative to be appointed from at-large co-curricular advisors

* One teacher-at-large

The student and/or parent/guardian may appeal the decision of the Extra-Curricular Activity Council to the Superintendent of Schools. The Superintendent of Schools will establish a hearing panel that will consist of the high school principal, a district level administrator and the superintendent. The ruling of this panel will be final.

CODE OF CONDUCT VIOLATIONS REPORTING PROCEDURE

A violation of the co-curricular code of conduct must be reported to an administrator in the district (including the activities director) within the school year of the alleged violation. The report should indicate the nature, date and time (if appropriate) of the violation. An alleged violation during the summer months must be reported in writing or by phone to a school administrator or the activities director within the first fifteen (15) school days. The name of the reporting witnesses will be kept confidential if possible.

Consequences for ATOD Violations Flow Chart



Code Violation Suspensions by Sport (Percentages will be rounded up)

Sport	MAX Games	20%	30%	50%
Baseball	26	6	8	13
Basketball	22	5	7	11
Cross Country	11	3	4	6
Football	9	2	3	5
Golf	14	3	5	7
Gymnastics	14	3	5	7
Hockey	24	5	8	12
Soccer	24	5	8	12
Swimming	14	3	5	7
Tennis	14	3	5	7
Track	20	4	6	10
Volleyball	15	3	5	8
Wrestling	14	3	5	7

2016-17

Homestead High School Code of Conduct Contract

Our tradition has been to compete/perform with honor and to develop young people of character that our community has pride in. We desire to win, but only in a way that brings honor to our co-curricular participants, our schools and our community. Such a tradition is worthy of the best efforts of all concerned.

SUPREME COURT UPHOLDS CODES FOR Co-Curricular Codes

Co-Curricular Codes of Conduct and drug testing have been upheld five times by the Supreme Court of the United States of America. The basis for that support is due to the fact that in co-curricular activities we must insure the health and safety of those that partake in high level physical activities. The Supreme Court of the United States supports the efforts outlined in the Co-Curricular Codes of Conduct. We hope you do to.

Parent/Guardian:

By signing this document, I (print) _____ parent/guardian, indicate that I have knowledge, understanding and agreement to these standards, set forth in order for my son/daughter _____ to be afforded the privilege of representing Homestead High School as a participant in a co-curricular activity. I am also aware that any violation on the part of my child, to any of these standards, shall result in the consequences contained within this policy.

Signature (Parent/Guardian)

Date

Co-Curricular Participant: (Student)

By signing this document, I (print) _____ co-curricular participant, indicate that I have knowledge, understanding and agreement to these standards, set forth in order for me to be afforded the privilege of representing Homestead High School as a participant in a co-curricular activity. I am also aware that any violation to any of these standards shall result in the consequences contained within this policy.

Signature (Student)

Grade

Date